

## **MINUTES OF THE 2022 Waikato Society of Potters Annual General Meeting**

### **Present**

Therese May, Teresa Gibbison, Yasmin Davis, Roger Griffiths, Sarah Lee, Emma Meyers, Sarah Wolf, Larissa Milsum, Margaret Raine, Molly McIlhagga, Stephen Williams, Beverly McKenzie, Ginny Lane, Barry O'Brien, Fiona Barnett, Rebecca Leyburn, Clare Wimmer, Susan St Lawrence, Catherine Barnett, Genevieve Sahlie.

### **Apologies**

None recorded

### **Approval of 2021 minutes**

Minutes of 2021 AGM circulated for approval.

Accepted Yasmin. Seconded Sarah Lee

### **Financial report**

Report provided by Sarah Lee to the AGM.

### **Matters arising from the financial report**

#### **Discussion**

- Some tagged funds from grants for classes.
- On the website it's not recorded as a benefit that classes are reduced-double check and edit.
- Can the financials be released BEFORE AGM please.
- Accounts – review and audited before the AGM. The Constitution states this. Fiona Barnett to email a name of a reviewer. Look at the date of AGM, change of date to later date possible to cater for review. Sarah Lee to follow up with the accountant to ask if they review the accounts, do we need to and are we legally obligated to do so. Does our constitution require a change of wording with regards to this?

#### **Questions**

- Questions around accumulated funds in the bank – too High amount?
- What should we have as a suitable amount?
- What is a suitable amount of profit for society?
- Can we increase class costs to cover wage bills?

### **President's Report**

Provided by Therese May (Tess) to the AGM.

### **Matters arising from the president's report**

#### **Comment**

- To be clear on what we need volunteers for ie., duties and who to contact with regard to this

#### **Request from committee**

- A request was made to members to please let the committee know of any ideas to do with events, classes etc. that they would like the committee to organise.

### **Life Membership**

- Proposed life membership – vote to accept. Begins immediately. Nominated by President and Committee
- 1-Carol Ginever. Seconded by Susan Lawrence. Accepted by AGM
- 2-Duncan Shearer. Seconded by Claire Wimmer. Accepted by AGM
- 3-Burns McAllister. Seconded by Yasmin Davies. Accepted by AGM

Further nominations can be emailed to the committee using a new email address:  
[waikatopotters.committee@gmail.com](mailto:waikatopotters.committee@gmail.com)

In future, notice of life membership nominations to be made at the same time as notice for the AGM and nominations to be submitted to the committee.

### **Proposal to Change Membership Fees 2023-2024 financial year.**

- **Proposal 1**

That an ordinary membership fee be raised so that the Annual membership becomes \$ 90 (for period 1 April to 31 March) and the 6-monthly membership becomes available at \$ 50 (for the period 1 April-30 September).

#### **Discussion**

- New members commented that the benefits far outweigh the small extra cost.
- Discussion against increasing membership

#### **Voting**

- Move-Yasmin, Seconded-Teresa Gibbison.
- Vote: YES - 13/No - 6/Abst. - 1
- Proposal Accepted

- **Proposal 2**

That those members who **have given** their time to volunteer for 40 hours within the year for the Society be recognised with a reduced Annual membership for period 1 April to 31 March from \$ 90, to \$ 60 effective in 2023. The manager of the Waikato Society of Potters to determine how hours by each volunteer are recorded.

#### **Discussion**

- The proposal was amended as it was thought that 40 hours was a high amount of hours for a small decrease in membership.
- Final amendment ready for voting - 40 hours within the preceding (2022-2023) year, will receive free annual membership 2023-2024 financial year.
- Move to accept the amendment for Proposal 2 - moved Teresa, seconded Claire.

- **Proposal 2 amended by members at the AGM**

Those members who **have given** their time to volunteer for 40 hours within the preceding (2022-2023) year, will receive free annual membership for the 2023-2024 financial year for period 1 April to 31 March effective in 2023. The manager of the Waikato Society of Potters to determine how hours by each volunteer are recorded.

#### **Voting**

- Move accept proposal 2- moved Teresa, seconded Claire.
- Vote: Yes - Majority/ No - 0/Abst - 0
- Proposal accepted

### **Election of Officers**

Floor nominations-none.

Nominations:

Bronwyn Wright nominated Sarah wolf, seconded by Yasmin. Accepted by AGM

Susan St Lawrence nominated Emma Meyers, seconded Tess. Accepted AGM.

Teresa Gibbison. Nominated Emma Meyers, Seconded Susan. Accepted AGM.

Yasmin Davis. Nominated Emma Meyers, Seconded Teresa. accepted AGM.

Roger Griffiths. Nominated Therese May, Seconded Susan. Accepted by AGM.

Therese(Tess) May. *Nominated for President* Sarah Wolf, seconded Yasmin. Accepted AGM.

Emma Meyers. *Nominated for Secretary* Yasmin, Seconded Claire Wimmer. Accepted AGM.

Sarah Lee. *Nominated for Treasurer* Teresa, seconded by Yasmin. Accepted by AGM.

### **Request by members after nomination process completed**

That the Committee members write a brief bio - why they are on the committee, interests in pottery etc., to introduce themselves to the membership.

### **All Other Business**

- It was proposed that a Cone 6 reduction Glaze Club be established for interested members and possibly for other groups with special interests.
- Request for training or educational opportunities for volunteers but the society needs more volunteers in order to do this.
- Signatories on bank accounts to stay the same with Sarah Wolf, Sarah Lee, Therese May, Yasmin Davis remaining and all other names to be removed ( confirm beneficial members).
- Suggestion: for members to be aware of any change of times or dates to do with events, access to the studio etc., notification to be made by sending a special email directly rather than include this information in the potters press.
- Questions around Governance: How is the society benefited by having charitable status?
- Discussion on access to more operational funding than we would otherwise including that which is Tax exempt and/or other targeted grants.
- Request to update the minutes of the Committee meetings going forward as there are and none after Feb. 2022. Emma and Sarah to sort this.
- Idea put forward for sponsored places for classes.
- Suggestion made re: need a backup of all documents on Google docs.

Meeting Closed 9.20pm