Item	Notes
Present	Tess, Alex, Emma, Sarah W, Sarah L, Yasmin, Teresa
Apologies	
Conflicts of interest	Two Tutors,
Minutes from previous	Accepted by: Tess
meeting	Seconded by: Alex
Matters arising from the	Committee email address is waikatopotters.committee@gmail.com
minutes	Treasurer happy for tutor wages to increase
	Risk policies in correct format, on google drive folder. Needs
	discussion, and process in place for monthly hui discussion
Financial reports (sent by	Accepted by: Emma
email)	Seconded by: Tess
Matters arising	Sarah received draft reports, just 'filling in gaps' with info, and will
	send back.
Manager's Report (sent	Accepted by: Alex
by email)	Seconded by: Sarah L
Matters arising	Yasmin Diploma Report, put in writing and send to Sarah W asap

	email
	Volunteer sheet - Members to bring a plate, Will be included in
WSP Exhibition	Running Sheet - Details finalised
	WSP Committee
	Thanks again
	recorded.
	period 1 April to 31 March from \$ 90, to \$ 60 effective in 2023. The manager of the Waikato Society of Potters to determine how hours by each volunteer is
	the year for the Society be recognised with a reduced Annual membership for
	That those members who have given their time to volunteer for 40 hours within
	Proposal 2
	becomes available at \$ 50 (for the period 1 April-30 September).
	That an ordinary membership fee be raised so that the Annual membership becomes \$ 90 (for period 1 April to 31 March) and the 6-monthly membership
	Proposal 1
	clarify to the following:
	With regard to the proposal wording we have adjusted this for
	along with the 2023 budget.
	AGM. Come along as there will be discussion time around this
	Dear Barry Thanks for your thoughts. The Financials will be available at the
	Dear Barny
	Hi Sarah
	Subject: Fwd: AGM 2022 - Motion to change membership rules
	Sent: Tuesday, 17 May 2022 12:50 pm To: Waikato Society of Potters < <u>manager@waikatopotters.co.nz</u> >
	From: Barry O'Brien <pyrokinesis1300@gmail.com></pyrokinesis1300@gmail.com>
	hours are recorded
	Further discussion and decision needed around how volunteer
	haven't justified increase.
	Email received from member regarding AGM remit. Concerned we
WSP AGM	Agenda - add any further items

	Task sheet -
	https://docs.google.com/spreadsheets/d/1xwiQ0mITS8ZfkI1tToZBz
	Knf9lq1tYF5/edit?rtpof=true
Dick register	Alex to write policy. Discussion next committee meeting
Risk register	Alex to write policy. Discussion next committee meeting
	Move to June Hui
Fire Master Training SOP	Alex - development of policy to support Sarah W. Wood kiln is only available for
	WSP use (not individual/commercial use). Committee to read and approve. Training firemasters is a significant investment, and we have firemasters +2 in
	training.
	Move to June Hui
A.O.B.	Sarah W accepted Stephen's resignation today
Board Only	Discussion needed. Copy across to agenda May
	Move to June Hui
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