

WSP COMMITTEE Meeting Agenda & Minutes Wednesday, 17/5/2023 at 6pm.

Item	Notes
Present	Sarah Wolf, Sarah Lee, Larry Milsum, Yasmin Davis, Bronwyn Wright, Tess May, Lisa Talbot, Suzy Dunser, Roger Griffiths (late)
Apologies	Roger will be withdrawing from committee at AGM
Conflicts of interest	
Minutes from previous Hui	<u>Accepted by:</u> Tess <u>Seconded by:</u> Yasmin
Matters arising	Yasmin to meet with Janet to look at remainder of unidentified collection on Saturday
Financial reports (sent by email)	<u>Accepted by:</u> Tess <u>Seconded by:</u> Bronwyn
Matters arising	Sarah L will email to finalise accounts with PKF
Manager's Report (sent by email)	<u>Accepted by:</u> Bronwyn <u>Seconded by:</u> Yasmin
Matters arising	Diploma student left unexpectedly (Katie) withdrew after deadline so we will get some reimbursement. Teapot workshop also this month went well. Rodent issues regularly occurring due to location of studio.
Diploma Report	See manager report - 3 full time, 4 part time. All doing well, students are active and on task. Late starter is working hard to catch up. Getting into the full timers veering away from part timers to complete extra workload. On track.
AGM	Roger will bring a laptop and be the online monitor for AGM. Tess - Access to WSP committee email address has dropped off, Sarah has managed to get access so will monitor up to AGM. Bring a plate. Reports are coming together.

	Nomination forms will be available at the AGM, maybe meet at 5.45 to complete.
June event	<ul style="list-style-type: none"> ● mid-winter feast - Saturday 24th June 4pm to 6pm after PWC ● Pot luck dinner, mediaeval theme ● Posters for studio. Email invite as well as social media advertising (Larry/Sarah will do) ● Organise tables, decorations, candles, dress up optional?
Raffle draws	Current raffle Ginny's pot 28th May to be drawn. June/July raffle - 2 hours with Libby private lesson. More tickets available.
A.O.B.	
Board Only	