## WSP COMMITTEE Meeting Agenda Tuesday, Tuesday 19 July at 6pm.

Item	Notes
Present	Tess May, Roger Griffiths, Sarah Wolf, Teresa Gibbison, Emma
	Meyers, Yasmin Davis, Susan St Lawrence,
Apologies	Bronwyn Wright, Sarah Lee,
Conflicts of interest	
Minutes from previous Hui	Accepted by: Yasmin
	Seconded by: Tess
Matters arising	None
Financial reports (sent by	Accepted by: Yasmin
email)	Seconded by: Emma
Matters arising	Great to see so many works sell at the exhibition!!!
Manager's Report (sent by	Accepted by: Roger
email)	Seconded by: Tess
Matters arising	First aide - Register of first aiders. Teresa is up to date also. Tess
	will be doing her refresher.
	Volunteers for August - Yasmin, Susan, Teresa, Emma, Tim
	(possibly). Sarah Wolf to let know roster.
	Wood kiln equipment - will be marked woodfiring
	Cleaner - Sarah to investigate cleaning company, as still haven't
	had any interest.
Diploma Report	Alex came in last session, critique and one on one's with students
	on their progress/projects. Make up session at Yasmin's studio this
	Friday. Yasmin going to block course in Dunedin with students.

	Alex will be coming back for throwing big, and another critique
	session.
	Alex will be rejoining diploma team next year as a secondary tutor.
	Focusing on the tertiary aspect, critiquing, assessments. Yasmin
	will remain primary tutor.
Pottery Throwdown	Saturday 20 August 2pm - 5pm
	Members only event
	File of docs:
	https://drive.google.com/drive/u/3/folders/1WsgaEK0DsrZRN0teRlKcsqd3VaCht
	<u>U34</u>
	Jobs to be filled
	Check list for any gaps
	Final Events
	Think about ideas on list, add any MINOR changes by Friday. Emma will do a list and committee vote.
	list and committee vote.
Risk Register	Anything to mention/add to the register?
	-Lack of cleaner added
A.O.B.	
	Next Month Committee to discuss at next meeting - Life Membership guidelines, situations where it would need to be revoked.
	Is there any kind of conflict resolution training the committee and staff could do?
Board Only	
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